

General guidelines for submission of bids under CBM – IV

(A) VENUE & TIME

Venue for receiving & opening of bids	SCOPE Convention Centre, Ground Floor, Core-VIII, SCOPE Complex, 7, Lodhi Road, New Delhi – 110003
Location of Venue	SCOPE Complex, Lodhi Road, is centrally located in New Delhi and is approximately 15 Kms. From Indira Gandhi International Airport
Bid Receiving & Opening Date	12 th October 2009, from 09 30 hrs (IST) However, bidder(s) can submit their bid(s) in DGH office, at C-139, Sector-63, NOIDA before 12 th October 2009 on all working days from 9.30 am to 5.30 pm.
Bid Closing Time	12.00 Noon (IST)
Bid Opening Time	13 30 hrs (IST) onwards

(B) GUIDELINES FOR PREPARATION AND SUBMISSION OF BIDS

1. Bidders are required to submit “Bid submission form”, **in duplicate** at the venue, one set for each consortium. The Bid submission form can be downloaded from DGH website www.dghindia.org.
2. Bidders are required to submit their bids, **in duplicate**, as per the “Format” (Vol. 1, CBM-IV documents). It may please be ensured that:-
 - a. All pages are of A4 size.
 - b. All pages are numbered.
 - c. All pages are signed and stamped by authorized signatory from the bidder.
 - d. The pages are bound with soft cover.
 - e. The pages containing biddable items, namely, **Technical Capability, biddable Work Programme and Fiscal package** are book-marked.
 - f. **Technical Capability, biddable Work Programme and Fiscal package** are book-marked.
 - g. Five sets of hard copies of the pages containing biddable items, namely, **Technical Capability, biddable Work Programme and Fiscal package** are required to be submitted. This is for distribution among competitors after opening the bids.
3. Bidders are advised to visit DGH websites www.dghindia.org and www.indianelpviii.com for related information/notification/clarifications of CBM-IV.